



## **EXCURSION PLAN: *I THINK I CAN***

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### **Purpose of the Excursion**

- To participate in the performance of *I Think I Can* as part of the 2014 Perth Festival.

### **Environment**

- The Western Australian Museum site is located in the Perth Cultural Centre, adjacent to the State Library of Western Australia and the Art Gallery of Western Australia. The Museum is in close proximity to the Perth train station and Northbridge.
- The venue has wheelchair access. Please advise if you have any participants with special needs so we can maximise the benefit of their visit.
- Toilets (including accessible toilets) can be found on the three levels of Hackett Hall (adjacent to the main foyer). Other toilets (not accessible) are located on the ground floor of the Beaufort Street Wing.
- Drinking fountains can be found in the courtyard areas.
- Lockers, a parenting room and a sick bay are located near the Museum's main entrance on the ground floor.
- Within the grounds of the Museum is a courtyard which houses a frog-friendly pond (maximum water depth = 27cm), gardens and limited outdoor covered seating.
- It is preferred that school bags are not brought on site and lunches are stored in a large tub, which can be stored but not secured near the Museum foyer.
- Bags (including drink bottles) can be checked in as a group in the designated area. Groups can eat morning tea or lunch on the lawn areas outside the Museum, or in the Museum courtyard, where there is lawn and very limited covered outdoor seating available.
- Please note that no food or drink can be consumed in the Museum's galleries.

Outside of the Museum site:

- The Perth Cultural Centre has two water features (including the 'urban wetlands' - maximum water depth = 40cm), the Urban Orchard, the Children's Play Space and a series of small park grounds.
- The Children's Play Space, which is located adjacent to the Museum's main entrance, has been developed by the Metropolitan Redevelopment Authority. Children must be supervised



at all times, and adults should evaluate any risks before allowing children to participate. Please refer to the signage located within the playground for further information.

- Please be aware that vehicles may sometimes access the Perth Cultural Centre during business hours.

## Transport

- Transport remains the responsibility of the visiting school.
- The Western Australian Museum is located within walking distance from the Perth train station, and is accessible from most Perth-bound bus routes.
- There is a coach stand for drop-off/pick-up of students on Francis Street, near Gate 3. Schools can enter at Gate 3 or may walk a short distance to Gate 2 which is wheelchair accessible. Alternatively, there is a Coach Stand on Beaufort Street, approximately 50 metres north of the Roe Street intersection.
- The City of Perth does not provide bus parking facilities within the city's boundaries. For further information contact the City of Perth Parking Team on 1300 889 613.
- Paid car parking is available under the State Library of Western Australia or the Art Gallery of Western Australia. There are also a limited number of paid parking bays available in Beaufort and Francis Streets.

## Students

- This performance is recommended for ages 8+, with curriculum links to General Capabilities, Drama, English, Media, Visual Arts, Civics and Citizenship and technology and Enterprise.
- Students will be involved in an interactive performance that is approximately 15 minutes per person.
- School bookings of 15 students or more will be split into smaller groups to experience the work.
- If you are bringing students with special needs or intensive health care needs please contact the venue to ensure that the venue is suitable.

## Supervisor/Supervisory Team

- It is a school requirement to provide a supervisory team for excursions.
- The Museum's Education staffs are not responsible for the supervision of students.

## Public Liability Insurance

- Insurer: Uni Mutual Limited
- Limit of Cover: \$20,000,000



### **Supervision Strategies**

- It is the responsibility of the school to develop a supervisory team that meets their specific requirements in line with the recommendations for supervision below.
- Perth International Arts Festival, performers and venue staff may lead, demonstrate, perform and present activities but will not undertake any role in a supervisory context.

### **Identification of Excursion Participants**

- This is the responsibility of schools.
- School uniform or some form of easily identifiable item for each student is an option which may be considered by schools.

### **Communication Strategies**

- The contact phone number for the Perth International Arts Festival is (08) 6488 2000.
- School supervisory teams can request to have access to a Museum telephone line.
- The Museum is equipped with a public address system which is centrally controlled from the desk in the main foyer. Museum Visitor Service Officers are located throughout the galleries of the Museum and are in contact with each other and the desk in the main foyer via two-way radios.

### **Emergency Response Plan**

- The WA Museum has a documented Emergency Plan for the whole site. Please note that this document is not publically available. Please contact the venue for further information if required.
- In the event of an emergency it is essential that all school visitors take directions from Museum staff who will be wearing bright yellow or red hats.
- The Museum is equipped with an Emergency Warning System.
- If evacuation is essential all visitors will be assembled at a common point in the Library Plaza of the Cultural Centre or another designated safe area. Teachers will need to do a roll call and must immediately notify Museum staff if any students are missing.
- It is suggested that school supervisory teams have access to a list of names of participating students, contact telephone numbers, student medical information and relevant health information of supervisors.
- It is the responsibility of the school to provide basic first aid to the students. Our staff will assist if possible.



### **Briefing Students and Supervisors**

- Please arrive 15 minutes before your session is due to commence. Late arrival may result in an abbreviated session.
- Please note that photography is permitted only in the Hackett Hall Gallery where

*I Think I Can* is located and not in any other part of the Museum, this is particularly important in regard to material from the traditional Aboriginal collections. No photographs may be taken of individuals without prior consent.

### **FURTHER INFORMATION**

- Please contact Jemma Gurney (Education Coordinator) on (08) 6488 8636 should you require any further information or assistance.

**This information is valid from 5 November 2013.**